

MAEA Fall Conference Proposal Form

Print or type the following information and send completed form to msarted@gmail.com by September 1, 2021.

Name:

NAEA Member #:

Job Title:

School/Business/Organization:

School/Business/Organization Mailing Address:

Personal Phone:

Personal Address:

Address2:

City:

State:

Zip:

Email:

The Best way to contact me is: ☐Phone ☐Mail ☐Email ☐Text

List your degrees and the institutions attended.

Title of Presentation:

Description (2 - 3 sentences as it should appear in the program):

Please check type of workshop

☐ Hands-on workshop OR ☐ Lecture

Max. number of participants:

Please check time required for workshop: ☐ 1 Hour ☐ 2 Hours

· Will you be able to present this digitally in the event of an online conference? ☐ Yes ☐ No

· Will you need a data projector? ☐ Yes ☐ No

- Will you need a laptop for your presentation? ☐ Yes ☐ No

Which of the following National Arts Standards apply to your lesson?

☐ Create ☐ Present ☐ Respond ☐ Connect <http://www.nationalartsstandards.org/>

Please check the appropriate box:

☐ I will require NO reimbursement for materials.

☐ I need MAEA to provide the following supplies for my presentation:

☐ I will purchase my own supplies and need a reimbursement of _____ (not to exceed \$10 per participant for materials only - *receipts required*).

Please list any additional concerns or special requests for presentation.

Send this form to

**Renna Moore
Mississippi College
Box 4020
Clinton, MS 39058**

or email to msarted@gmail.com

*Presenter: I understand that should my proposal be accepted that the registration fee would **not** be waived. I also understand that in order to be reimbursed for materials I must present receipts. I agree to make my presentation as accepted. Any changes or cancellations will be presented in writing by September 1.*

Thank you for your proposal! Please verify your proposal by typing you name and date in the boxes below.

Signature:

Date: